



“INSPIRE, IGNITE, IMPACT SCIENCE: How? Wow! Now!!!”
ANNUAL CONFERENCE - FEBRUARY 11-13, 2010

Exhibit Hall Information

**Savannah International
Trade & Convention Center
One International Drive
P. O. Box 248
Savannah, GA 31402-0248**

**Event Manager
Laurie Zalac
lzalac@savtcc.com
912.447.4075
912.447.4722 (fax)**

Exhibit Booth Information:

The exhibit booth (10' x 10') consists of one (1) 8 ft. skirted table, two (2) chairs, waste basket, pipe and drape, and an identification sign. If your exhibit is larger than 10 feet, you must reserve additional booths. Host South, our decorating company, will assist you with additional furniture and/or services once your registration is received.

Exhibit Hall Hours:

Date	Time	Activity
Wednesday, 10 February	12:00pm - 5:00pm	Exhibit set up
Wednesday, 10 February	6:00pm - 8:00pm	Exhibit preview / reception
Thursday, 11 February	8:00am - 5:00pm	Exhibit Hall open
Friday, 12 February	8:00am - 5:00pm	Exhibit Hall open
Friday, 12 February	5:00pm - 9:00pm	Tear Down

Exhibit Hall Activities:

Wine & Cheese Reception “Sneak Preview”	Wednesday	6:00pm – 8:00pm
Cookie Break	Thursday	Afternoon
Door Prize Giveaways	Thursday & Friday	Afternoon

During Thursday and Friday, specific blocks of time will be designated for exhibit hall viewing.

Registration and Cancellations:

Each exhibitor is entitled to register four (4) representatives without charge per booth rented. Each additional representative will be billed \$75.

Exhibitors who request cancellation of their exhibit space before December 1, 2009, are entitled to a full refund. For cancellations made by January 1, 2010, a 50% refund will be provided. No refunds after January 1, 2010. All cancellation requests must be made in writing to the Exhibits Chair.

Please list your website correctly on the registration form and provide the email address of one of your exhibitors to receive future correspondence about the conference.

Exhibitors must agree not to dismantle or tear-down exhibits before 5:00 p.m. on Friday